MASS. TEL. 2 : M 38

MASSJOBS

it's working.

Training

MASSJOBS training partners are a network of fifteen local agencies offering job training, education, counseling and related services to employers throughout Massachusetts. Funded by the Office of Training and Employment Policy and directed by local Private Industry Councils, each **MASSJOBS** training office provides a wide variety of classroom and on-the-job training programs tailored to meet corporate human resource development needs.

Among the services available to employers through **MASSJOBS** training offices are:

CUSTOMIZED TRAINING for firms that need to upgrade or expand their workforce.

SUBSIDIZED ON-THE-JOB TRAINING for new employees.

GENERAL SKILLS TRAINING in many high demand fields such as word processing, electronics and health care.

EDUCATIONAL PROGRAMS to improve the reading and computational skills of new and entry level employees.

INFORMATION on worker assistance programs including transportation and child care services.

Your local **MASSJOBS** training office will work with you to find the best mix of people and services for your company.

You can reach the local **MASSJOBS** training office in *your area* by calling the **MASSJOBS** number, **1-800-248-JOBS.**

Placement

The Massachusetts Division of Employment Security is New England's largest labor exchange. Forty thousand Massachusetts employers already save time and money by filling their job openings through the DES Employment Service. DES offices across the state have trained, professional staff ready to map out a recruitment and screening strategy that will meet your needs, whether you're looking for one employee or thousands of new workers.

DES offers employers a wide range of services:

MAJOR RECRUITMENTS to identify and screen hundreds or even thousands of job seekers during large-scale hiring efforts.

INITIAL SCREENING of all job applicants on a regular basis, freeing your staff to interview only qualified candidates.

COMPUTERIZED JOB LISTINGS guaranteeing statewide exposure for your job openings and access to thousands of people each day who are actively looking for work.

OUTPLACEMENT ASSISTANCE to help laid off workers find new employment more quickly, improving employee morale and reducing the burden on your Unemployment Insurance account.

INFORMATION on hiring tax credits, your Massachusetts Unemployment Insurance taxes, local and state labor market conditions and many other services are all available at DES.

In today's economy, DES can help sharpen any employer's competitive edge. Your local **MASSJOBS** DES partner is ready to tailor its services to meet your needs.

You can reach the local **MASSJOBS** DES partner in *your area* by calling the **MASSJOBS** number, **1-800-248-JOBS.**

For more information abo

Digitized by the Internet Archive
in 2015

https://archive.org/details/massjobsitsworki00mass

BusinessDevelopment

The Massachusetts Department of Commerce and Development offers a variety of services to the business community. It serves as the business community's link to technical assistance and development programs available for the private sector within the state.

Among the services available to employers through the **MASSJOBS** Commerce Department partner are:

OFFICE OF FINANCIAL DEVELOPMENT assisting businesses attempting to use the many federal and state finance programs available to help businesses expand.

SMALL BUSINESS ASSISTANCE DIVISION offering free technical assistance and counseling on starting a business, developing a business plan, and identifying sources of financing, management, marketing, or other business help.

MASSACHUSETTS SMALL BUSINESS DEVELOPMENT CENTERS providing free one-to-one counseling on start-up, marketing, financing, record keeping, personnel, production control, cashflow/working capital, feasibility analysis and general management.

SMALL AND MINORITY BUSINESS PURCHASING PROGRAM stimulating small business development by reducing some of the major hinderances to small business participation in state purchasing.

STATE OFFICE OF MINORITY BUSINESS ASSISTANCE increasing access to public sector contracts to minority and women-owned business enterprises through certification, referral and advocacy.

SITE INVENTORY TRACKING EXCHANGE offering free matching of a client company's physical requirements with suitable land or buildings available.

Your local **MASSJOBS** Commerce Department partner can combine its services with those of the local training and DES partners, or you may use them separately.

You can reach the local **MASSJOBS** Commerce Department partner in your area by calling **1-800-632-8181.**

MASSJOBS

MASSJOBS is a new partnership that links agencies within the Commonwealth which offer business and employment assistance. **MASSJOBS** can connect your business with a variety of free services, from employee training and placement assistance to business development programs.

In today's competitive business climate, finding the right workforce is particularly important. You may need specially skilled workers to fill any number of job openings. **MASSJOBS** can guide you to employee recruitment, training and placement services that will help you find and train the workers you need. Local **MASSJOBS** offices across the state have detailed information about the services available in your area. Call **1-800-248-JOBS** to connect your business with the **MASSJOBS** partner nearest you.

MASSJOBS can direct you to business development services as well. Whether you have questions about starting up a small business or taking advantage of financial incentive programs to expand your firm, **MASSJOBS** will help you find the answers you need. Call 1-800-632-8181 for business development assistance.

it's working.

1-800-248-JOBS

The spirit of Massachusetts is the spirit of America.

Commonwealth of Massachusetts

Office of Training and Employment Policy
Charles F. Hurley Bldg., 4th Floor
19 Staniford Street
Boston, MA 02114

MASSJOBS
it's working.

1-800-248-JOBS